

Commission Disbursement Authorization (CDA)

Also called a Compensation Disbursement Authorization.

FROM (brokerage)

Brokerage name	Phone	Email
Brokerage address		

TO (title / escrow / closing company)

Company	Escrow / GF #	Contact
Phone	Email	

RE (transaction)

Property address	Closing date	
Transaction type (e.g. residential sale)	Side (listing / buyer)	Sale price
Agent(s)	Buyer(s)	Seller(s)

This is your authorization to fund this transaction EXACTLY AS STATED.

These instructions may not be changed without the written consent of an authorized representative of the brokerage.

Settlement charges

Charge to (e.g. seller, buyer)	For service (e.g. sale commission)	Amount

Payouts

Pay to	Method (check / wire)	Purpose (e.g. agent commission)	Amount
Total payouts			

Payment instructions (payee, mailing address, reference)

Title: verify any wire instructions by phone, using a number you already know, before sending funds.

Authorized by (broker name)	Signature	Date